

Registrar:

Gabbi Case

Key Responsibilities:

- Manage all things related to GotSport
 - Registration
 - Teams
 - Emails
 - Volunteer Requirements
- Build rosters
 - Print or email rosters and ID cards to coaches
- Enter all coaches information and make sure that they are eligible to coach
- Let treasure know every time you make a payment on GotSport
- Make sure that all player payments are completed before they are able to participate
- Watch emails for the deadline dates for registration and other GotSport payments
 - Some payments have to be ACH and have to be approved. Some show up on GotSport.
- Oversee travel soccer jerseys and numbers
 - Assign players to numbers
 - Order and pick up jerseys
 - Distribute jerseys